

South Berwick Public Library  
Library Advisory Board Meeting Minutes  
June 16, 2020 Zoom Meeting at 7:00 PM

Attendees: Karen Eger, David Gagnon, Hilda Howell, Katherine Gilchrist, Mark Dutra  
Unable to attend: Chris "Mike" Siebach

Approval of May minutes. David motioned to approve, Hilda seconded. It was approved. Hilda will attest the minutes and give them to Barbara or Karen.

Old Business: Handicap Ramp: Karen reported that Perry is looking for money for the project, \$4,500-5,000 went to pay for the redesign. The King Foundation grant money is still there and Karen informed the Foundation that the project will be completed.

Curbside service: Karen reported that this is the 3rd week and people are really happy to have it. People were confused about overdue notifications and amnesty will continue until July 1st when fines will be reinstated for overdue books as Perry wanted. Usually \$2,000 is received for overdue, lost or damaged books. There are 400 people on the list for books due and they have been notified. Karen reported that curbside hours were reduced with none on Thursday so they can catch up. This week has been better. They can't go back to regular hours yet as they have to do more cleaning and organizing.

New Business: Skateboarding: It happens on library property in early morning and after library hours. David said to use the library camera to record this as it is seen at the police station. Karen had it turned off earlier in the year when she thought construction was going to happen. The advisory board recommended that Karen will get the tech to turn on the camera.

Behavior Policy: Reviewed:

Karen reported that the fire chief will allow 5-8 people at a time, exclusive of staff. The children's area will be closed off.

Arrows will be placed on floor in the aisles and markers by the desk.

Plexiglass shields will be up for staff. Cards will be scanned. No touching. If anyone touches a book and does not take it the book would need to be quarantined.

Computer access: An appointment will be needed. They will be cleaned after each use.

Jane is organizing a virtual summer reading program with a grant from the Institute of Museum and Library Services which is a federal entity.

Mark Rogers who is a harmonica player will be doing outside programs.

We agreed to have a Zoom meeting on July 21st at 7PM. All board members offered to help Karen as needed.

The meeting was adjourned at 7:40 PM. Respectfully submitted by Hilda Howell.